



CALL FOR APPLICATION

The Take Time To Give program is Mitchell Williams law firm's primary community service initiative that provides support to civic and charitable organizations through financial contributions, volunteer hours, and pro bono legal services.

The firm will select one primary charity in Arkansas and one in Texas as part of the Take Time to Give program, in addition to supporting many local, regional and national charitable organizations.

Applications are now being accepted for 2018.

SELECTION CRITERIA

The following criteria will be considered when selecting the recipient(s):

- The ability to provide a variety of volunteer opportunities to the firm's personnel throughout the year.
- The organization's impact within the communities that our offices serve.

ARKANSAS

Little Rock / Central Arkansas
Rogers / Northwest Arkansas
Jonesboro / Northeast Arkansas

AUSTIN, TEXAS

REQUIREMENTS

- Organizations must have a 501(c)3 tax status.
- Organizations may not have been the Mitchell Williams Take Time to Give primary charity within the past five years.

AWARD

The 2018 Take Time To Give program will award a total of \$50,000. The firm reserves the right to allocate the award among the organizations in each local market.

SUBMISSION PROCESS

- Complete the application and submit supporting materials to:
Anna Zink, Marketing Coordinator (azink@mwlaw.com).
- Deadline to submit an application is **Friday, November 17, 2017**. Late and/or incomplete applications will not be considered.
- Finalists may be asked to participate in an in-person presentation or a telephone or video conference with members of the Take Time to Give committee to answer any final questions.
- Recipients of the award will be announced no later than January 15, 2018.
- Please direct any questions or inquiries to Anna Zink at (501)370-4296 or by email at azink@mwlaw.com.

APPLICATION

Contact Information:

Name of Organization:
Contact for follow up:
Title:
Street Address:
City, State, Zip Code:
Contact Phone:
Contact E-mail:
Organization's Web Site:

About the Nominee:

Please respond to each of the following to describe your organization:

1. What is your organization's mission and purpose?
2. What market(s) / community does your organization serve?
3. Please provide details on your organization's achievements and outcomes in the community.
4. What types of volunteer opportunities are available to our firm's personnel through your organization? If applicable, please include examples of volunteer opportunities by market.
5. What pro bono legal needs do you anticipate your organization may have for 2018?

Required Documentation:

1. Provide proof of your 501(c)3 tax status
2. Provide a list of your organization's current Board of Directors